



HOLY TRINITY CODE OF BEHAVIOUR

Respecting others, our surrounding, and ourselves

A positive school climate exists when all members of the school community feel safe, included and accepted and actively promote positive behaviours and interactions. A positive school climate is an essential component in the prevention of inappropriate behaviour. All discipline will be progressive and follow a whole school approach to ensure safety, inclusiveness and an accepting environment. The school Principal will always take into account mitigating and other factors, and use an approach that includes progressive discipline and restorative practices. Our vision is for students to think clearly, act wisely, feel deeply, and live responsibly as Catholic members of society.

RESPECT FOR SURROUNDINGS	POSSIBLE CONSEQUENCES
<p>In the school yard</p> <ul style="list-style-type: none"> • Refrain from littering • Keep all food in book bags and lunch bags (eating is only permitted at designated tables in the cafeteria and atrium). • Be respectful of school property • Remain on school property. 	<ul style="list-style-type: none"> • Students will clean what they have littered • Student will be responsible for cleaning or paying for the repair of any damaged property • Detention or Suspension (in school or out of school) • Walk with teacher on duty (7/8) • Student will remain at the office during recess/break times. • Parent/Guardian Meeting
<p>In the school</p> <ul style="list-style-type: none"> • Respect school property (classroom, gym, hallways, lockers, bathrooms) • Place all garbage in appropriate containers (garbage, recycling, etc.). • Refrain from using cell phones during class time, unless approved in advance by the classroom teacher for instructional purposes. 	<ul style="list-style-type: none"> • Notification of parents • Students will be responsible for picking up after themselves and/or paying for the repair of any damaged property • Detention/Suspension • Confiscation of cell phone until the end of the school day • Student to hand in cell phone upon arrival for the duration of the school day • Parent/Guardian to pick up electronic device

<p>On School Outings/Daily Transportation</p> <ul style="list-style-type: none"> • Students must respect all bus rules and procedures (www.steo.ca to view guideline information) • Students must respect their surroundings and understand they are ambassadors for our school. • Students must be in full uniform as per uniform policy (unless given permission from administration ONLY) • Student must behave in an appropriate manner as per school expectations. 	<ul style="list-style-type: none"> • Student will be returned to school by administration • Student will be responsible for cleaning or paying for the repair of any damaged property • Parents will be notified • Detention • Suspension • Possible police intervention • Further possible outings will be revoked • Refused outing privilege if not in uniform • Bus transportation revoked
--	--

RESPECT FOR SELF	POSSIBLE CONSEQUENCES
<p>Dress and “accessories”</p> <ul style="list-style-type: none"> • All students should take pride in their appearance by coming to school wearing a clean and neat uniform • Undergarments MUST NOT be visible • <i>Solid</i> white or black t-shirts (ONLY) are permitted under uniform shirts or sweaters • A uniform shirt must be worn under the uniform cardigan. • Tights must be solid black or white (leggings are not permitted) • Gym attire is for gym only • Hats and any type of headgear must be taken off at the entrance of the school • Spirit wear is only permitted on spirit wear or dress down days • Non-uniform items, including scarves, must be removed and placed in lockers upon arrival to the school and are only permitted to be worn when students are outside. • 	<ul style="list-style-type: none"> • Students will not be allowed in class if out of uniform • Students will be asked to change • Students will be sent home • Students will be provided with change of clothes by administration (loan for the day) if available • Suspension for repeat offences • Hat will be confiscated • Parents will be notified • Suspension
<p>Tobacco, Alcohol, and Drugs</p> <ul style="list-style-type: none"> • Tobacco, alcohol, or drug possession or consumption will not be tolerated anywhere on school property 	<ul style="list-style-type: none"> • Parents will be notified • Suspension • Referral to outside agency • Referral to another school program • Police intervention

<p>Self Esteem</p> <ul style="list-style-type: none"> • Cheating will not be tolerated • Lying will not be tolerated • Bullying will not be tolerated (*see definition below) 	<ul style="list-style-type: none"> • Addressed by the classroom teacher • For cheating, the appropriate school form will be completed and guidelines followed • Detention • Parents will be notified • Principal intervention • Progressive discipline including suspension and possible expulsion • Referral to an alternative board program (i.e: ABLE, Turning Points)
<p>Attendance</p> <ul style="list-style-type: none"> • Every student must be present on any given day unless notification has been received from a parent or guardian • Students are expected to arrive on time for each class • No student may leave school property without advance written or oral permission from a parent or guardian during school hours • Students who have been absent must present an admit slip to each teacher the following day. Admit slips are obtained at the attendance office • Students absent in excess of three days require a medical note • Parents/Guardians must complete a special form from the attendance office, to be signed by the Principal, for absences in excess of three consecutive days for special circumstances 	<ul style="list-style-type: none"> • Directed to office • Detentions for lates/non-verified absences • Parents will be notified • Withdrawal of school privileges • In school Suspension • Intervention by truant officer
<p>Work Habits</p> <ul style="list-style-type: none"> • Students must give their best effort to complete class assignments and homework neatly and thoroughly • Students must be responsible to have their agenda signed by a parent or legal guardian and have their agenda at school on a daily basis (Gr.7 and 8) 	<ul style="list-style-type: none"> • Addressed by classroom teacher (referral to the Ministry assessment document) • Persistent problems will result in Principal being notified • Parent meeting • Referral to the Student Success room at lunch or during class time for extra support. • Detentions • Referral to the Homework Club (7/8)

RESPECT FOR OTHERS	POSSIBLE CONSEQUENCES
<p>Violence/Safety</p> <ul style="list-style-type: none"> Inappropriate behaviour that would risk the physical safety of anyone will not be tolerated(i.e. fighting, rough play, spilling, grabbing someone’s clothing, playing carelessly, tripping, pushing, throwing snowballs or rocks) 	<ul style="list-style-type: none"> Walk with teacher on duty (7/8) Withdrawal of recess privileges (7/8) Reflection sheet Detentions Parent meeting Suspension Expulsion
<ul style="list-style-type: none"> Firearms, knives or any weapons of any sort are not permitted on the bus or on school property. Replicas are not acceptable 	<ul style="list-style-type: none"> Direct to office Suspension Police intervention Referral to a board program (ABLE) Expulsion
<ul style="list-style-type: none"> Do not activate the fire alarm for an invalid reason 	<ul style="list-style-type: none"> Suspension Fire Department will be notified Fine will be issued
<ul style="list-style-type: none"> Any student making a bomb threat will be legally prosecuted 	<ul style="list-style-type: none"> Police will be contacted Suspension Expulsion Referral to a board program (ABLE)
<p>Harassment Physical</p> <ul style="list-style-type: none"> No one should physically threaten, bully or intimidate any other student(s) and /or adult(s) 	<ul style="list-style-type: none"> Parent meeting Case conference Progressive Discipline Police Intervention Suspension Referral to outside services Referral to a Board program Expulsion
<p>Verbal</p> <ul style="list-style-type: none"> No one should verbally threaten, bully, intimidate and slander another student(s) and/or adult(s) (i.e. teasing, mocking, insulting,). Inappropriate language will not be tolerated. 	<ul style="list-style-type: none"> Walk with teacher on duty (7/8) Reflection sheet Detention Removal from extra-curricular activities Parent interview/Case conference Suspension Expulsion Referral to board program Police intervention
<p>Racial/Gender Inappropriate racial or gender remarks are unacceptable</p>	<ul style="list-style-type: none"> Walk with teacher on duty (7/8) Reflection sheet Parent interview Suspension

<p>Courtesy</p> <ul style="list-style-type: none"> All students must respect all adults in the school (i.e. no talking back, no opposition to authority, no refusal to follow direction) 	<ul style="list-style-type: none"> Reflection sheet Letter of apology Detention Suspension Parent meeting
<ul style="list-style-type: none"> All students must be respectful to their peers 	<ul style="list-style-type: none"> Reflection sheet Letter of apology Detention Suspension
<ul style="list-style-type: none"> Every student has a right to an education; thus, disruptive behaviour will not be tolerated 	<ul style="list-style-type: none"> Detention during lunch or during recesses (7/8) Removal from classroom Detention Suspension Parent meeting
<ul style="list-style-type: none"> Impoliteness will be dealt with accordingly 	<ul style="list-style-type: none"> Reflection sheet Letter of apology Suspension
<p>Public Displays of Affection</p> <ul style="list-style-type: none"> Inappropriate signs of affection will not be tolerated 	<ul style="list-style-type: none"> Warning Parent notification Detention Suspension
<p>Belongings of others</p> <ul style="list-style-type: none"> Students must respect the belongings of others. Students must not take the belongings of others without permission. Students must take care of the material that is lent to them by others or by the school 	<ul style="list-style-type: none"> Damaged or stolen articles will be replaced by the student in question. All lost textbooks must be replaced.

*Bullying: Bullying means aggressive and typically repeated behaviour by a pupil where, the behaviour is intended by the pupil to have the effect of, or the pupil ought to know that the behaviour would be likely to have the effect of:

a) Causing harm, fear or distress to another individual, including physical, psychological, social or academic harm, harm to the individual's reputation or harm to the individual's property, or

b) Creating a negative environment at school for an individual

c) Bullying is a form of aggressive behaviour. It can be physical, or social. It may also occur through electronic means known as cyber-bullying.

All incidents will include restorative practices and, in most cases, a progressive discipline approach. We are an inclusive, Catholic community that promotes clear communication, understanding and forgiveness. Our Catholic values lead us to accept our responsibilities and forgive others when wronged.